



Malvern Wyche C of E Primary School

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Outside Lunchtime Supervisor: Job Description

Main Tasks

- Supervise the pupils when they are playing in the playground.
- To ensure the health and safety of the children at lunchtime
- Assisting in clearing up the dining room after the lunch break
- Any other duties under the direction of the manager which are commensurate with the overall grade and responsibility of the post.

Further areas of responsibility

- To make the lunch hour an enjoyable part of the day for the children and staff.
- To promote positive behaviour in line with the school's ethos
- To promote school policy, especially Health and Safety, Child Protection and Good Behaviour.
- To listen sensitively to children and understand their needs, reporting any issues to the class teacher.
- To be cheerful, flexible, playful, and have a genuine liking for children.
- To smile and have a sense of humour.