



Rolling Risk Assessment returning to school after the lifting of national restrictions 2021-22

Version 12 March 2022

Risk	Affected	Risk management measure	Who will implement?
Transfer of infection through hands on surfaces and equipment.	all	Maintenance of hand hygiene. Wash hands on entry to and leaving school Wash /sanitise hands before eating snack and lunch. Signage about hygiene measures has been refreshed and is visible in key areas. Regular and thorough cleaning of touched and contact areas.	Class teacher/TA
Soreness/damage to skin	pupils	Monitor and ask children to notify us. Where children have sensitive hands, we will allow parents to send in their own sanitiser or moisturiser.	Class Teacher / TA
Transfer of infection by aerosol droplets in the air	all	School to be kept well ventilated. Classroom windows etc. Hall to be ventilated both ends throughout the day. KS2 toilet doors to be propped open at intervals during the day and closed at busy times to ensure the movement of air. Children with new persistent coughs to be isolated, sent home and parents asked to book a PCR test at a registered test site. Children who sneeze, to be aware of and follow catch it-bin-it kill it with handwashing and Teachers/TAs to ensure hands are washed and desks are cleaned. Staff who have been contacted by test and trace will be cautious and vigilant We will wear face coverings in confined spaces if not with usual team members and always in the office to protect the secretary who will be a contact with all stakeholders. We will minimise crowding in communal areas and observe social distancing where at all possible. Staffroom occupancy will be limited to 3 people with full ventilation.	SM/GA Teachers and TAs



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		Whilst cases are high we will have assembly in class, returning to the hall when cases fall to an acceptable level.	
Symptomatic cases bringing infection into school	ALL	<p>Staff are all aware of the three symptoms and their duty to self-isolate and seek PCR if they present with any one of the three. (Staff training 3rd Sept '21, letter to all staff 2nd Sept '21, renewed regularly in briefings).</p> <p>Parents and families are made aware through the website and weekly newsletter and will be encouraged, if symptomatic to self-isolate and PCR. (Letter to all parents Feb 22), only returning to school after 2 separate negative LFDs 24 hrs apart after day 5.</p> <p>Visitors will be asked if they have any symptoms before entering school and only granted access if they confirm they are clear and do not present with symptoms.</p> <p>Visitors, staff, or children exhibiting symptoms will be isolated and asked to leave the premises to seek PCR.</p> <p>Staff isolating children will wear PPE and maintain 2m distance.</p> <p>It has been made clear in communications to all stakeholders that LFD is a <i>screening</i>, not a fully <i>diagnostic</i> test and only PCR will fully diagnose a positive result and this and this only should be used for symptomatic cases.</p> <p>Procedures for Testing, Tracing, and self-isolation, along with a shortcut to test booking will be on website and in Friday letter.</p> <p>Staff reminded verbally and in writing at briefing and by email.</p>	ALL STAFF



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<p>Symptomatic or asymptomatic transfer from visitors to the site</p>	<p>all</p>	<p>Supply teachers are required to LFD if booked in advance and should follow their agency policy. They will be asked if they are symptomatic and we will follow protocols for visitors.</p> <p>Regular occasional staff (music teachers) will be asked to assure us they have no symptoms and fully follow this risk assessment as if a member of staff. Risk assessments from Severn Arts will be sought and adhered to.</p> <p>Where contractors are working near staff or in classrooms, they will be asked to wear a face covering.</p> <p>School parental tours will be asked to wear a face covering to protect staff and children from exposure to multiple people.</p>	<p>SM/GA</p>
<p>Larger gatherings spread covid through aerosol spreading.</p>	<p>all</p>	<p>We will avoid large gatherings of multiple classes in small areas.</p> <p>All assemblies will take place in a well-ventilated hall, ventilated before and after and, weather permitting, during, with front and rear doors open. We will ensure CO2 monitors remain green and take action to further ventilate in case of indication of poor ventilation. These will be checked regularly. Where cases are rising or high we will have class assemblies broadcast through teams.</p> <p>Classes will line up on the playground and come in one at a time to avoid crowing or unnecessary mixing.</p> <p>Classes will give way on staircases and leaving rooms to avoid unnecessary crowding or mixing. Staff room will be used only to prepare food and make drinks. No more than three members of staff to use it at one time and they must be socially distanced. staff will be asked to eat and take breaks in their rooms unless they are taking a planned break during learning (certain staff members)</p>	<p>All staff SM / GA to ventilate the hall. Assembly host to do so if hall is not ventilated.</p>



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		The room will remain ventilated all day and CO2 monitors will be regularly checked and action taken to maintain at green.	
Classes / meeting spread through aerosol transmission (droplets from mouths when talking)	All	Rooms will be well ventilated CO2 monitors will establish the need for further ventilation and will be maintained at the safe "green level," increasing ventilation where needed; action will be taken to ensure high levels of air movement. This will be offset against the need for a good working temperature and security of site.	All staff GA/SM to lead
Transmission from general public.	All	Parents will drop off on the playground but will not be allowed inside during an ordinary day. In the first instance we will delay parent assemblies and indoor activities for parents until further advice, to minimise crowding and potential transmission. Parents will be reminded of the need to respect the personal space and social distance of staff when giving messages. (Dec 2021)	All staff
Transmission in communal staff areas	staff	Signage and verbal reminders will promote regular washing of hands. Enhanced and regular cleaning will reduce risk from surfaces. Paper towels as opposed to fabric towels will be used to dry hands. Dishwasher alone used to clean and dry dishes. Hand gel available at food preparation areas. Reminders to wash or gel before using cutlery draw / tea caddy etc.	SM/GA All staff to comply and self/peer monitor.
Poor communication resulting in breach or ignorance of measures.	all	Communication strategy: Brief staff at INSET on all points inviting questions after emailing in advance. Weekly reminders at staff briefings of compliance Regularly updated signage and bulletin minutes to remind staff Culture of vigilance from SLT Culture of collective responsibility in staff "remind your colleague" Email all parents full description of measures. Post parent letter on Website (Covid page and front page) RA on website Reminders in Friday letter.	SM/GA



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Lack of knowledge of outbreak procedure	all	<p>Updates to RA will be circulated to staff and summarised in signage regularly.</p> <p>The school will continue to monitor the health of children, isolate, and send home, those with symptoms and advise parents to seek PCR in this event.</p> <p>The school will take steps to control the spread of Covid whilst attempting to promote a broad and balanced curriculum offer and safeguard achievement, in line with the DfE's guidance.</p>	All staff
Risk to clinically vulnerable staff and children	Specific individuals	<p>Prior risk assessments will be updated to reflect new reception intake, new starters, and newly appointed staff, to establish if any are clinically extremely vulnerable. Risk assessment will then be done for individuals on a case-by-case basis.</p>	SM/ EY teaching staff
Risk of lost learning due to self-isolation	pupils	<p>Where children are self-isolating but able and willing to learn, a package of learning will be available through Teams. Support for access is available on the school's website. This will be designed by class teachers using the Oak National Academy resources. A video-call 2-3 times a week will be offered to self-isolating children from their class teacher to check their understanding and welfare.</p> <p>A package of remote learning will be prepared by all teachers in the event of their illness and limited capacity to plan for the class. This will provide pitched and matched national curriculum work for supply or relief members of staff to use to continue a high-quality curriculum offer.</p>	

Stephen Murphy

March 2022